

REQUEST FOR QUOTATION

Ref. No.:DBRANLU/C&M/58/RFQ/01

Date: 30/03/2026

Subject: REQUEST FOR QUOTATION TO SUPPLY OF BATTERIES FOR LIFT

Dr. B.R. Ambedkar National Law University, Sonipat, Haryana is a State University established under Act 15 of 2012. The quotations are invited from the interested company / firm/ agency/ distributors/ dealers/ supplier/ Manufacturer to supply and install the UPS Batteries at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131029.

Requirement and Specifications:

| Sr. No. | Particulars | Required Qty . |
|---------|--------------------------------|----------------|
| 1 | Exide Batteries (12V, 7.5AH) | 31 Nos. |
| 2 | Exide Batteries (12V, 18AH) | 2 Nos. |

Terms & Conditions:

1. The interested company/firm/agency/distributors/dealers/supplier/Manufacturer may send their documents and the same must reach in all respect to the office of the Deputy Registrar, General Branch, Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131029 by post/courier/byhand latest by 5:00 PM on or before 15/04/2026.The envelope shall be sealed and shall have the superscription "QUOTATION IN RESPONSE TO SUPPLY AND INSTALL THE UPS BATTERIES FOR LIFT".
2. The same shall be opened on 16/04/2026 at 11.00 AM. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
3. The quotations must be accompanied with PAN, GST.
4. The GST and other taxes of the above items should be mentioned clearly in the quotations against the item.
5. The price must include all packing, forwarding, freight, insurance charges, loading, unloading, delivery charges, Excise duty/custom duty, Installation, commissioning, at our site etc.
6. Materials should be supplied within Twenty Days from date of placement of purchase order in complete and good condition at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131029.

7. If the supplier fails to supply the materials within the stipulated period shall entitle the buyer to take all or any one of the following actions, whichever required:

7.1. To Cancel the order and purchase the item/equipment from the other source on the total risk of the supplier.

7.2. To recover liquidated damages for delay in delivery from the supplier at the rate 1% (one percent) of the total cost of the material per day till the supply/work remains incomplete, provide that the total amount of the compensation shall not exceed 10% (ten percent) of the total cost of the material as per rule (Clause 12.67) of UAC.

8. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

9. The supplier shall provide the comprehensive warranty of Two years at site Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonapat, Haryana 131029.

10. Payment shall be released on receipt of the valid original bills in duplicate, completed in all respects.

11. Payment Schedule:

11.1. Material 95% payment and 100% Tax payment shall be made against the successful supply and installation of the material.

11.2. Material 05% payment retained by the university in respect of performance guarantee and will be released after the successful completion of warranty period.

12. If the supplier fails to provide the Comprehensive Warranty and/or violates any of the provisions of the terms and conditions of this document then his performance guarantee amount may be forfeited.

13. Penalty Clause: If the supplier fails to provide the Comprehensive warranty services within 10 days, it shall entitle the university to impose the penalty any or all of the following:

13.1. Forfeiture of the Performance security

13.2. Blacklisting the Firm for a period of three years.

14. Quantities mentioned in the Quotation format are tentative only it may be increased or decreased but Payment will be made on actual basis.

15. L1 will be selected on the basis of the quoted lowest total amount in quotation format and the other suppliers will have to agree by the L1 price.

16. Supplier may please quote their unconditional rates strictly in the quotation format.
17. The price quoted in the quotation format shall remain valid for a period of at least three months from the date of opening of quotation/tender.
18. Payment will be made against work/delivery of the material. As a general policy, the University tries to make payment within one month of the receipt of material subject to proper installation, wherever applicable, and satisfaction of the Inspection Committee.
19. The Quotation/Tender received after due date and time or incomplete shall be rejected out- rightly.
20. The dispute, if any, shall be subject to the jurisdiction of Courts at Sonipat. Any other jurisdiction mentioned in the quotations or invoices of the company/firm/agency/distributors/dealers/supplier/Manufacturer etc. shall be invalid and shall have no legal sanctity.
21. The firms may also visit the General Branch of University between 09:00 AM to 05:00 PM to examine/see the specimen/sample of the batteries before submitting their quotation.

Sd/-

Deputy Registrar

Gen.Branch

DBRANLU, Sonipat

Financial Quotation Format

The financial proposal shall be considered only on the basis of the quoted lowest total amount.

| Sr. No | Item Description | Quant | Units | BASIC RATE PER UNIT without GST In Figures in Rs. P | GST in Percentage | TOTAL AMOUNT without GST In Figures in Rs. P | TOTAL GST Amount in Figures in Rs. P | TOTAL AMOUNT with GST In Figures in Rs. P | Old Battery Per Unit Buy Back Price in Rs. P | Old Battery Total Buy Back Price in Rs. P | P TOTAL AMOUNT with GST and Buyback In Figures in Rs. P |
|-------------------------------------|--------------------------------|-------|-------|-----------------------------------------------------|-------------------|----------------------------------------------|--------------------------------------|-------------------------------------------|----------------------------------------------|-------------------------------------------|---------------------------------------------------------|
| | | | | A | B | C | D | E = C + D | F | G | H = E - G |
| 1 | Exide Batteries (12V, 7.5AH) | 31 | Nos | | | | | | | | |
| 2 | Exide Batteries (12V, 18AH) | 2 | Nos | | | | | | | | |
| Total quoted rates in Figure | | | | ----- | -- | -- | ----- | ----- | ----- | ----- | |
| Total Quoted rates in Words | | | | | | | | | | | |

Stamp & Signature of the Company/Firm

Company/Firm Details

| | |
|---------------------------------|--|
| Name of the Firm | |
| Address of the Firm | |
| Contact Person Name & Number | |
| Email Id of the Firm | |
| GST No. of the Firm | |

Stamp & Signature of the Company/Firm

